

SCHOOL FEES REMISSION SCHEME

The school has arranged **optional** insurance facilities through Southsure Brokers which is underwritten by Lombard Insurance Company Limited for 2021.

REMISSION OF FEES in the event of absence of pupils from school whereby a parent is refunded a portion of the termly tuition fee and boarding fee, based on the length of absence, provided it is during term time and for a continuous period of at least 10 days (including week-ends). This scheme has been widely adopted by private schools as it provides the only means whereby parents may save the wastage of school fees which absence involves and for this reason we recommend that all parents avail themselves of the protection it affords.

ADDITIONAL EXTENDED YEARLY FEE COVER (This cover may only be taken in conjunction with the School Fees Remission Scheme)

In the event of absence of a matric pupil from the final year-end examination whereby a parent is refunded the yearly fee, provided it is during the final year and the pupil is unable to write the matric examination. The main features listed below would apply to this extension except reimbursement is based on the subsequent years, yearly fee.

MAIN FEATURES OF THE SCHEME

Commencement of Cover

Whilst cover is for term time only, the protection offered begins 14 days before the term of entry and is continuous (the minimum period being 12 months unless the pupil leaves the School). This means that, providing the conditions below are met, remissions will be made where illnesses or accidents occur within 14 days of the commencement of the first term of insurance, or date of joining the School, whichever is the later. Parents or insurers have the right to discontinue on any anniversary of joining the Scheme.

Note: If the pupil suffers from any condition for which treatment may be necessary, details must be disclosed. Premiums and claims are payable through the School.

Remissions are made for:

- (a) **Absence from School** due to illness, accident, contact with infection outside the School or closure of the School or House through an epidemic among the pupils, for a continuous period of **at least 10 days**. A Medical Practitioner must certify the necessity of the absence.
- (b) **Illness Treated at School:** A Remission is made providing the absence from classes is for a continuous period of **at least 10 days**. The remission will be based on 75% of the insured termly fee.

No remission will be made if a pupil is kept from School owing to fear of infection at the school, congenital abnormality, or for injury sustained through war or invasion.

HOW TO CLAIM

- (a) **Ask the School for a Claim Form.** Have the appropriate section completed by your Doctor and return the form to the school. Claims should be made not later than 10 days after the end of term.
- (b) **Illness treated at School.** Claims will be submitted by the School on your behalf and no action on your part is required.

HOW CLAIMS ARE CALCULATED

Remissions are based on the length of absence.

The duration of a Four Term School is considered to be 63 days and a Three Term School, 84 days each, regardless of their actual length. Claims are therefore assessed on $1/63^{\text{rd}}$ or $1/84^{\text{th}}$ of the termly fee for each day of absence.

There is a 10 day franchise

PREMIUM

The annual premium is R375 per pupil.

ADDITIONAL PREMIUM FOR EXTENDED YEARLY FEE COVER (For Matrics Only)

The additional annual premium is R375 per pupil.

See below for APPLICATION FORM

Please complete this form and return it **no later than 27 November 2020.**

To: **Ms Megan Bryan**
St Andrew's College
P O Box 182
Grahamstown
6140

Tel.: (046)603 2300

Email: m.bryan@sacschool.com

SCHOOL FEE REMISSION APPLICATION FORM - 2021

Name of Pupil _____

School _____

Class _____

Fee (please circle applicable amount): R375.00 / R750.00

I wish to participate in the **School Fees Remission Scheme** described overleaf: **YES/NO (please circle)**

I wish to include the matric **Yearly Fee Extension** described overleaf: **YES/NO (please circle)**

My child is not below normal standard of health and physique; is not subject to periodic attacks of any particular illness; is not suffering from any defects, disorder (nervous or otherwise) or malformation for which an operation or treatment may later be necessary; is not in quarantine and is at present in good health.

I understand that first participation in the **FEES REMISSION SCHEME** cannot be earlier than 14 days prior to the beginning of term and that to be included; my child must be in a similar condition on that date if such date is subsequent to the date of this application.

NOTE: A child suffering from some slight defect such as short sight or from some minor malformation may still be included subject to no remission being paid for treatment of that particular trouble. In these cases, a letter giving details to the defect should accompany this form.

SIGNED: _____

DATE: _____